

Bilsington Parish Council

Ashford, KENT

www.bilsingtonpc.kentparishes.gov.uk



Parish Clerk

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TO: MEMBERS OF BILSINGTON PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend the meeting of the PARISH COUNCIL to be held on **THURSDAY 15 OCTOBER 2015 at 7.00 Pm** in Bilsington Village Hall, Bilsington.

Peter Setterfield

Peter Setterfield MILCM
Clerk to the Council

The Chairman will take questions from parishioners. The number of speakers will be limited to five (time limit 3 minutes).

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
 - a. Disclosable Pecuniary Interests (DPI) under the Localism Act 2011 relating to items on this agenda. The nature as well as the existence of any such interest must be declared.
 - b. Other Significant Interests (OSI) under the Kent Code of Conduct adopted on 12 July 2012, relating to items on this agenda. The nature as well as the existence of any such interest must be declared.

Whenever possible, and if in doubt, advice should be sought from the Clerk prior to the meeting.

3. **MINUTES**
To approve and sign the minutes of the meetings of the Parish Council held on 12 September 2015.
4. **CASUAL VACANCY:**
Following the resignation of Christine Misson the Borough Council were advised in accordance with regulations and a notice of casual vacancy posted. The Borough Council have advised that as there have not been requests from ten electors there will be no need for an election and that the Parish Council are to co-opt a new member as soon as practicable.
5. **FINANCE:**
The Parish Council is asked to approve the payment of the cheques on the attached schedule of payments.
6. **TRANSPARENCY CODE:**
REPORT: Following the introduction of the Local Audit and Accountability Act 2014 earlier this year the Council authorised the Clerk to undertake additional hours of work to ensure that the required information was made available on the Parish Council website.

The National Association of Local Councils lobbied for the provision of funds to be made available to Parish Councils to cover the increased costs for the financial year 2015/16. These funds have now been made available.

The Parish Council is now able to submit a grant application to cover a proportion of the costs already incurred and an allowance for the remainder of the financial year.

RECOMMENDATIONS:

1. **To receive and note the Report.**
2. **To authorise the Clerk to submit a grant application to the transparency code.**

7. **VILLAGE HALL**
Councillor Delmage to provide an update at the meeting.
8. **PLANNING MATTERS**
15/00856/AS Land at Pound Lane, Magpie Hall Road, Bond Lane and, Ashford Road, Kingsnorth.
Proposal: Outline application for a mixed use development comprising:- up to 750 dwellings in a mix of size, type and tenure. –up to 210 sq. m (gross internal floor space) of A1 – A5 uses, but with no individual units greater than 150 sq. m – up to 180 sq. m (gross internal floor space) of community/leisure uses of Classes D1 and D2.- 1 form entry primary school. – provision of local recycling facilities.- provision of areas of formal and informal open space. –installation of utilities infrastructure to serve the development, including flood attenuation, surface water attenuation, water supply, waste water facilities, gas supply, electricity

supply (including sub-station, telecommunications infrastructure and renewal energy). – transport infrastructure including a new access roundabout in the vicinity of the Ashford Road/Magpie Hall Road/Steeds Lane junction, new priority control junctions on Ashford Road, a new distributor road through the site to provide relief to the existing Ashford Road plus an internal network of roads and junctions, footpaths and cycle routes. –new planting and landscaping both within the proposed development and on its boundaries as well as ecological enhancement/mitigation works. – associated groundworks. ****SUBJECT TO AN ENVIRONMENTAL IMPACT ASSESSMENT****

15/01283/AS Drayswood, Ashford Road, Bilsington.

Proposal: Demolition of existing shed and replacement triple garage with room space above.

15/01317/AS Chestnut Lodge, Bonnington Road, Bilsington

Proposal: Erection of a ground mounted 4kWh solar array.

To consider any further planning applications received in time for the meeting.

9. **TELEPHONE BOX:**

The application to purchase the telephone box situated in front of the Village Hall has been acknowledged and the outcome of the consultancy period is awaited.

10. **BILSINGTON PARISH COUNCIL TOWARDS 2019:**

REPORT: Prior to the production of the budget for 2016/17 the Parish Council is asked to consider what projects it would like to undertake in the period up to 2019, the next election for the Parish Council.

When a list of projects has been compiled they need to be prioritised and an approximate budget for the project derived. This will enable the budget making process to be undertaken at the next Parish Council meeting when forward budgets will also be considered.

It should be remembered that the Council can consider grant applications as well as the precept for raising funds. In recent years the County Council and the major preceptors have been capped at a 2% rise, Parish Councils have not but this is no guarantee of the future.

11. **DEFIBRILLATOR:**

REPORT: The application to British Heart Foundation has been successful in that they have agreed to provide a defibrillator to the Parish Council upon receipt of a cheque for £400.00 from the Parish Council. The associated training kit has been delivered to the Chairman.

The Parish Council needs to arrange for the installation of the defibrillator after delivery and a series of training sessions as these were quoted in the grant submission.

RECOMMENDATIONS:

1. **To receive and note the Report.**
2. **To authorise the payment of £400 to British Heart Foundation.**
3. **To organise the installation of the defibrillator together with the required electrical connection.**
4. **To organise a series of training sessions in conjunction with the Village Hall Management Committee.**

12. **TRAFFIC SURVEY:**

REPORT: Borough Councillor is putting in place arrangements for a traffic survey in the neighbouring parish of Aldington and Bonnington. This is part of the Parish Council's submission in respect of the site submissions to the Ashford Borough Council Local Plan 2030. The survey is to not only gather the number of vehicles but the type and speed.

This information will be a valuable resource to local parishes in the preparation of its case for the restriction of parking and speeding. The Parish Council is being asked to consider making a contribution to the cost of this survey. It should be noted that this expenditure has not been included in the budget for 2015/16, in addition there is no specific legislation that covers traffic surveys. The Parish Council does have the benefit of being able to use the General Power of Competence to enable such a payment to be made. However, the Council is required to consider the following factors before making such a payment. A) the community will support the action. B) the Council is acting reasonably. C) the benefit of the survey to Bilsington.

RECOMMENDATIONS:

1. **To receive and note the Report.**
2. **To determine the level of contribution to the Survey.**
3. **To authorise the payment to Aldington and Bonnington Parish Council.**

13. **ASHFORD BOROUGH COUNCILLOR'S REPORT**

14. **KENT COUNTY COUNCILLOR'S REPORT**

15. **CONSULTATIONS:**

1. Improvement Strategy – Local Councils:
The Improvement and Development Board (set up in 2013 by the National Association of Local Councils and the Society of Local Council Clerks) is about to start developing a National Improvement Strategy for Parish and Town Councils. The aim of the strategy is to

ensure local councils have the support and tools to make the most of current and future opportunities and that local communities are supported by strong, resilient and effective councils at all tiers of local government.

2. **Street lighting:**

Kent County Council recently secured funding to convert all of its street lights to Light Emitting Diode (LED) technology. LED's are significantly more efficient than the existing lights and LEDs are now used by KCC when they are replacing old or failed street lights.

With LEDs and a central Management System, KCC will be able to monitor their energy use, detect faults, dim lights and control the time that the lights turn on and off. As a result, KCC are now reviewing the way they provide street lighting and are seeking views via consultation on how people would prefer the street lights to operate.

16. **CORRESPONDENCE:**

1. Came & Company – Council matters
2. Kent Association of Local Councils – Parish News
3. Ashford Borough Council – Parish & Urban Forum minutes

17. **PARKING:**

No decision has been received from the Borough Council with regard to the area in front of Cosway Cottages.

18. **LITTER:**

An update will be given at the meeting.

19. **REMEMBRANCE SUNDAY:**

An update will be given at the meeting.

20. **CHRISTMAS:**

An update will be given at the meeting.

21. **ANY OTHER BUSINESS:**

Any items raised at the meeting that require a decision will be carried forward to the next available meeting as an agenda item.

**Bilsington Parish Council
Schedule of Payments 15th October 2015.**

| Date | Cheque No | Payee | Amount |
|-------------|------------------|------------------------------------|---------------|
| 7/10/15 | 000609 | British Heart Foundation | £400.00 |
| 7/10/15 | 000610 | Came and Company | £267.57 |
| 15/10/15 | 000611 | Clerks Salary | £168.54 |
| 15/10/15 | 000612 | H M R C | £42.00 |
| 15/10/15 | 000613 | Clerks expenses | £59.73 |
| 15/10/15 | 000614 | Kent Association of Local Councils | £72.00 |
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